**Checklist for Final Draft**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Directions:** Please print out and complete this sheet to turn in along with your paper. You do not need to staple it to your paper.

**Great    Fix Formatting:**

\_\_\_\_\_   \_\_\_\_\_ Times New Roman and size 12 font

\_\_\_\_\_   \_\_\_\_\_  1” margins all around

\_\_\_\_\_   \_\_\_\_\_  I double-spaced my paper and did not add extra space between paragraphs.

\_\_\_\_\_   \_\_\_\_\_  I added a proper running header in TNR on top of every page (FirstInitial LastName PageNumber - ex: V. Mason 2)

\_\_\_\_\_   \_\_\_\_\_  I have a single-spaced, 1-time heading on the left side of my first page: Name, Teacher, World Literature, Date

\_\_\_\_\_   \_\_\_\_\_  My title is centered, and the first letter of significant words are capitalized

\_\_\_\_\_   \_\_\_\_\_  My title is unique, smart, and concrete. My title is not “Senior Research Paper” or the piece title.

\_\_\_\_\_ \_\_\_\_\_ My paper is between 7-8 *full* pages of text, *not* including the Works Cited page.

**Content of the Paper:**

Introduction

\_\_\_\_\_   \_\_\_\_\_  The introduction engages the reader & introduces topic.

\_\_\_\_\_   \_\_\_\_\_ The introduction gets narrower as the paragraph continues.

\_\_\_\_\_   \_\_\_\_\_ The introduction introduces the title and the creator of the piece prior to stating the thesis statement.

\_\_\_\_\_   \_\_\_\_\_  My thesis is the *last sentence* of my introduction paragraph.

\_\_\_\_\_   \_\_\_\_\_ My thesis is about the Senior Research Paper piece, not a general theme or idea.

\_\_\_\_\_   \_\_\_\_\_  My thesis is argumentative and able to be proven with evidence.

Body Paragraphs

\_\_\_\_\_   \_\_\_\_\_ Topic sentences consistently relate back the thesis (*How does this paragraph point back the thesis statement? How does this paragraph help to prove the thesis?)* This helps avoid irrelevant writing.

\_\_\_\_\_   \_\_\_\_\_ Each body paragraph centers around one argument relating to the SRP piece and doesn’t veer to a new topic.

\_\_\_\_\_ \_\_\_\_\_ My paper is broken up into clear, relevant subtopics (at least 3) so that my paper flows from one idea to the next.

\_\_\_\_\_ \_\_\_\_\_ My transitions between subtopics sound natural and are logical & purposeful (and not labeled with subheadings).

\_\_\_\_\_ \_\_\_\_\_ I make sure each subtopic works argumentatively to prove my thesis statement by referring back to it directly.

\_\_\_\_\_   \_\_\_\_\_ My paper is analytical, meaning I do close readings, analysis and use appropriate outside sources.

\_\_\_\_\_ \_\_\_\_\_ I have presented and refuted a counter-point in my paper.

\_\_\_\_\_   \_\_\_\_\_  There is *at least* one citation in every paragraph from either the SRP piece or one of my other sources.

\_\_\_\_\_   \_\_\_\_\_  Quotes are embedded, meaning they are in a sentence. A quotation mark does NOT start off any of my sentences.

\_\_\_\_\_   \_\_\_\_\_  I frequently utilize direct quotes (scenes, dialogue, thought, narration) from my SRP piece to *prove* my argument.

\_\_\_\_\_   \_\_\_\_\_  Each quote is analyzed (literary analysis i.e. symbols, fig. language, metaphors, foils, characterization, etc.)

\_\_\_\_\_   \_\_\_\_\_  I am consistently analyzing word choice (diction) in the quotes that I take from pieces and sources.

\_\_\_\_\_ \_\_\_\_\_ When I use a block quote, I spend *multiple sentences* analyzing the block quote.

\_\_\_\_\_   \_\_\_\_\_ I haven’t used more than 2 block quotes (if not, break down these quotes into smaller parts to analyze separately)

\_\_\_\_\_   \_\_\_\_\_ After using a quote, I put a parenthetical citation at the *end* of the sentence (not the end of a quote).

\_\_\_\_\_   \_\_\_\_\_  I have used parenthetical citations for where I have paraphrased information that isn’t general knowledge.

\_\_\_\_\_   \_\_\_\_\_ My citations only have the author’s last name and the page number, not using the year or a comma.

**Works Cited:**

\_\_\_\_\_   \_\_\_\_\_ I have consistently referenced OWL Purdue’s website to check my citations and fixed the mistakes from my draft.

\_\_\_\_\_   \_\_\_\_\_ I centered the phrase Works Cited at the top of a new page without quotations, underlines, or bolding.

\_\_\_\_\_   \_\_\_\_\_ I alphabetized my MLA source entries.

\_\_\_\_\_   \_\_\_\_\_ I utilized *each source* from my Works Cited page in my paper.

\_\_\_\_\_   \_\_\_\_\_ Each source I found is academic and professional (no random websites and/or blogs).

\_\_\_\_\_   \_\_\_\_\_ I included my senior research paper piece in my list of sources.

\_\_\_\_\_   \_\_\_\_\_ I have not bulleted or numbered by sources.

**Mechanics:**

\_\_\_\_\_   \_\_\_\_\_  I have not used 1st or 2nd person (I, me, my, you, your, mine, we, us, etc.)

\_\_\_\_\_   \_\_\_\_\_ I have replaced rhetorical questions with answers to my questions. I have not used exclamation points.

\_\_\_\_\_   \_\_\_\_\_  I replaced all contractions (isn’t 🡪 is not; can’t 🡪 cannot; would’ve 🡪 would have; etc.).

\_\_\_\_\_   \_\_\_\_\_ I put books/art work/novella’s and journal titles in italics. I put short stories/articles/poems/songs in quotations.

\_\_\_\_\_   \_\_\_\_\_ I have quadruple-checked for spelling and grammar mistakes by reading my paper out loud.

\_\_\_\_\_   \_\_\_\_\_ I have had someone else check my essay for spelling and grammar mistakes.

\_\_\_\_\_   \_\_\_\_\_ I turned my paper in on Turnitin.com before 8:00 AM on Thursday, April 6th, 2017.